



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Smt Surajdevi Ramchand Mohata
Mahila Mahavidyalaya Khamgaon
Dist Buldana MS 444303

- Name of the Head of the institution **Dr Swati Abhay Chande**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **07263255160**
- Mobile no **9881229210**
- Registered e-mail **srmnes@gmail.com**
- Alternate e-mail **srm315iqac@gmail.com**
- Address **Balaji Plots Near A K National
Highschool, Khamgaon**
- City/Town **Khamgaon**
- State/UT **Maharashtra**
- Pin Code **444303**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Sant Gadge Baba Amravati University Amravati**
- Name of the IQAC Coordinator **Dr Rajendra Vithal Waghmare**
- Phone No. **07263255160**
- Alternate phone No. **7666065917**
- Mobile **8806666367**
- IQAC e-mail address **srmm315iqac@gmail.com**
- Alternate Email address **rajdongaonkar@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://srmm-nes.com/wp-content/uploads/2024/09/AQAR-2022-23.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://srmm-nes.com/wp-content/uploads/2024/09/Academic-Calendar-2023-24.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	75.10	2004	03/05/2004	02/05/2009
Cycle 2	B	2.35	2013	15/01/2013	14/01/2018
Cycle 3	B+	2.51	2019	15/11/2019	14/11/2024

6. Date of Establishment of IQAC **15/12/2004**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organized the programme on Enrolling the Names of College Students in the Voter's List. Tahsildar Khamgaon, Mr Atul Patole was present for the programme. The programmes was organized on 27 July 2023.

The IQAC of the college organized a Guest Lecture on NEP 2020 by Prof. Prafulla Ajmere, G S College, Khamgaon

The IQAC of the college organized a One Day National , Interdisciplinary,e Conference on the topic "Changing Trends in Humanities". It was organized on 7 November 2023.

Organized a Guest Lecture on the topic IKS(Indian Knowledge System) on 11 August 2023. Swami Tanmayanand ji and Swami Krupghananand ji from the Ramkrushna Mission guided the students and teachers.

Workshop on Diabetes Free Life was organized on 2 September 2023. Dr Vinayak Hingane (MBBS DNB from UK) from Buldhana was the Key note speaker. People from the vicinity were participated in this Programme.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Advanced Planning of the Academic Calendar by IQAC And Individual Departmental Academic Calendar 1	Departments prepared their Academic Calendar in consultation with faculty of their Departments. 1 Smooth implementation of Academic sessions 2 Uniform organization of Co-curricular and Extracurricular activities 3 Well planned organization of Webinars without disturbing the teaching Schedules.
To restructure the committees on the campus	There are Total 35 Committees in the college. 8 forums active on the campus during 2022-23. Decentralized work culture 1 Effective execution of curricular, co-curricular and extra - curricular activities on the campus
To introduce Add-on Programmes and Value Added Programmes	IQAC initiated the introduction of 01 Value added programme by the Dept. of Marathi and the Department of English commenced the add on course on Written English Communication Skills . The Add-on and Value added Programs offered on the campus. Career Oriented Courses : 1 Fashion Designing, 2 Functional English, 3 Aerobics, 4 Light Music, 5 Travel and Tourism, 6 E Commerce, and 7 Banking .
Feedback processes from the stake holders	The Feedback opinions were taken from students, parents and alumnae. The Feedback is on the institution, Course Evaluation , Teacher Evaluation and the Facilities offered to students during the academic year.
To organize the Degree Distribution Programme	Since the parent university directed all the affiliated

	colleges to organize the Degree Distribution programme , our college organised this programme on 8 April 2024
To organize the Workshop on IPR	A one Day Workshop On IPR was organized on 22 March 2024. Adv. Prashant Dabhade was the Resource person for the workshop and
To organize the Students Induction Programme	A One Week 'Induction Programme' was organized during July 20 to 26
To organize an intercollegiate B Zone Cricket Tournament	The Physical Education department of the college in collaboration with the parent university organized an intercollegiate B Zone Cricket Tournament between

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	12/12/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Smt Surajdevi Ramchand Mohata Mahila Mahavidyalaya Khamgaon Dist Buldana MS 444303
• Name of the Head of the institution	Dr Swati Abhay Chande
• Designation	Principal
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6. Date of Establishment of IQAC			15/12/2004		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		

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- Name of the statutory body

Name	Date of meeting(s)
CDC	12/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	23/02/2024

15.Multidisciplinary / interdisciplinary

Taking into consideration the vision of NEP 2020, the college organized some programmes on NEP 2020 . Dr Ubale from G S College Khamgaon guided the students and teachers. As, all of us know that the NEP 2020 strongly believes in the notions like- Multiple Entry Multiple Exit, Skills, Access, Equity, Quality, Affordability and Accountability, etc. The aims and Objectives of NEP 2020 are more focused on the holistic development of students

and also the inclusion of all types of students irrespective of their caste, creed, and religion. A multidisciplinary education, as envisaged in the NEP- 2020 aiming at to develop social, physical, intellectual, emotional, and moral capacities of human beings in an integrated manner. A flexible curriculum will facilitate creative combinations of various disciplines. Learners will be able to choose from languages and at the same time fields such as Applied Sciences, Mathematics, and Business Studies. This aims at developing critical thinking, versatility, adaptability, problem solving, flexibility, and analytical and communication skills in the learners. The opportunities of doing research are enhanced and improved through a holistic and multidisciplinary approach. However, ours being an affiliated college has certain restrictions to begin with multidiscipline.

16.Academic bank of credits (ABC):

In the NEP 2020, significance to the Academic Bank of Credit is immense. ABC is a virtual/digital storehouse that is a centralised repository housing the comprehensive credit records of individual students as they progress through their educational journey. It is said that Sant Gadge Baba Amravati University, Amaravati has floated the ABC for the first time in the country. Thus, our college also created the ABC IDs of the students so that their credits may get transferred into their IDs. However, the NEP 2020 has not been yet adopted by the parent university.

17.Skill development:

In this institution, we are offering some skill courses as designed by affiliating university from Semester 1 to 6 in all UG programs of Humanities and Commerce. The institution offers the following courses to the students of all disciplines on the campus, along with the regular under graduation and Post Graduation Course. 07 Career Oriented Courses: Functional English, Fashion Designing, Aerobics, Light Music, Travel and Tourism, E-Commerce and Banking . 4 Add-on Programs : English Grammar, Sant Gadge Baba Vichardhan, Human Rights, Basic Music and Moral Values in the Dohas of Saint Kabir, etc . The aim of skill development is to unlock human capital to trigger a productivity dividend and bring aspirational employment and entrepreneurship pathways to the aspirants of the college. The college also keeps its keen attention to integrated knowledge acquisition and upgrading human skill towards creating a new league of employable youth. The COC programmes offer multiple entry and exit options to students where each exit point is linked to a specific job role. Students who have successfully

completed their certificate courses are eligible for Diploma and those who complete the Diploma are eligible for Advanced Diploma.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution encourages learning of national language of Hindi and the local language of Marathi. We offer under graduate programmes like Marathi Literature and Hindi Literature. The Subjects of Humanities and Commerce are offered in Marathi medium. The department of Marathi organizes Marathi Bhasha Pandharwad every year so as to promote the linguistic values of the language. The Hindi Department too organizes various programmes on account of Hindi Bhasha Day, ie, on 14 September. 1. Programs including webinars and seminars are offered to encourage the regional language Marathi and National Language Hindi to the learners. 2. Extra-Curricular and Co-Curricular activities for the students are organised in Marathi and Hindi to understand the cultural values permeated by the literary works in Marathi and Hindi. 3. All faculties are well trained to provide the classroom delivery in bilingual mode (English and Vernacular). 4. Swami Vivekanand Study Forum organizes lectures and webinars related to the knowledge systems of spiritualism. 5. Field trips to local heritage sites / forts are organised to value their culture and traditions and to create awareness amongst students.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Ours, being a grantable single faculty college runs 2 UG programmes, 1 PG programme and 4 Research programmes on its campus. All these programs are offered as outcome-based education (OBE) which are designed keeping in mind the regional and global requirements. The institution has implemented outcome-based education with clearly stated programme Outcomes, Programs Specific Outcomes and Courses Outcomes of the affiliating University. All Courses are designed with outcome centered on Bloom's Taxonomy's cognitive abilities namely Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that students contribute proactively to economic, environmental and social well-being of the nation. The Course objectives (COs) are also aligned to the PO-PSO philosophy. All course syllabus have been designed with due consideration to macro-economic and social needs at large so as to apply the spirit of NEP 2020.

20.Distance education/online education:

As the colleges and other educational institutions across the country have resumed in the post pandemic period, the college gave much importance to the physical learning rather than the online learning. Besides, the college does not have any centre for the Distance Mode learning.

Extended Profile

1.Programme

1.1	47
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	526
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	419
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	131
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	13
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	17
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	5106000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	72
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Internal Quality Assurance Cell of the college plans and directs to prepare the academic calendar of the year and informs the central time table committee to prepare a schedule, which is displayed on the notice board. Every department prepares its academic calendar accordingly for organizing curricular, cocurricular and extra curricular activities for the students throughout the year. Institution runs various UG and a PG programmes designed by the university for which we follow the curriculum designed by Board of Studies and approved by the Academic Council of the University. Certificate, Value Added and</p>	

Add-on programs, are designed by our own faculty members focusing employability and entrepreneurship development. Bridge courses in English Language and Literature are offered to the degree first year students. The teaching plans are recorded in Daily Teaching Report (DTR) which contains information such as personal timetable, Academic Planning, daily teaching details, which is monitored by higher authorities. To implement ICT based teaching learning process; teachers have been encouraged to make use of the ICT tools in their daily teaching learning procs. Thus, by optimum utilization of available infrastucture, entire curriculum delivery is very well planned, effectively implemented and properly documented by all the faculty members.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has its own Academic Calendar prepared by the IQAC as per the directions of Principal, in consultation with HoDs, before the beginning of the forthcoming year. In the beginning of the academic session, the students are made acquainted with the academic calendar and the same is displayed on the notice board. The activities in the academic calendar include: Semester commencement date, Regular Working days Tests / Exam days Department, staff meeting, Remedial classes / extra classes field visits / study tours, Pre-semester examination, Tentative date of university pratical and theory exams, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
3	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
13	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

150

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Subjects like Languages, Literature, History, Home Economics, Music and Economics provide free environment for inculcating values and developing ethical competence among the students. Value Added Courses like Human values in the poetry of Tulsidas and Vyaktitva and Kavita in the poetry of saint Tukaram, Human Rights, Yoga and Health are offered for developing Moral Values and Human Values among students. Celebrating days of National and International importance to nurture the moral, ethical and social values in the students. Cells like Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act 2013 / Gender Sensitivity Cell, Internal Complaints Committee and Grievance Redressal Cell provide counselling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. Campus is secured with CCTV and high level security.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		B. Feedback collected, analyzed and action has been taken
File Description	Documents	
Upload any additional information	No File Uploaded	
URL for feedback report	Nil	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
419		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	No File Uploaded	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
419		
File Description	Documents	
Any additional information	No File Uploaded	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
Our college evaluates the learning levels of the students and identifies them as slow and advanced learners. The teachers of the respective calsses of UG and PG identify and classify the students test performances and extend the due support to both -slow and		

advanced learners. Mentor - Mentee scheme is in place for helping both learners. The identified slow learners are offered remedial coaching sessions and tutorial sessions to raise their understanding level. Explanation sessions after class hours help clearing many of their doubts. Suitable reference books are suggested for giving them a good foundation. Their group study with the help of the advanced learners is encouraged. Special and personal counseling is undertaken by teachers as mentors. Bilingual explanations are offered to students who require it. Add-on courses are offered to them. Apart from this, the advanced learners are encouraged to enroll in MOOC courses and advanced add-on courses, etc. They are guided for various entrance examinations. Seminars of advanced learners connect them with slow learners. Additional advanced study material is provided to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
419	28

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

This institute undertakes activities like field visits, tours, workshops, exhibitions through which students get opportunity of experiential learning. The techniques of group discussions, debates are for collaborative learning. To promote use of technology, online teaching is used involving tools like Google Classroom, Google Meet, You Tube, etc. Access of e-resources of N-LIST is made available to students. Activities like -assignments, Seminars, Project writing, quizzes, writing articles, poetry presentation, power point presentation and model making are

undertaken so as to inculcate the values of research culture. Various Department have student forums and associations offering a platform to the students to actively learn, enhance and present their skills. The college organizes co-curricular, extra-curricular activities, sports and cultural events which are helpful to students for all round personality development. To imbibe patriotic and social values among students various Days like Teachers Day, Independence Day, Maharashtra Day and Anniversaries of national and social heroes are celebrated. The students of our college have been taking keen interest in such activities with great zeal and enthusiasm.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Almost all the teachers of this college use ICT enabled tools to make teaching learning process more effective and interesting. There are 4 ICT enabled classrooms on campus which are used for both UG and PG Classes for effective teaching. In these classrooms, smart boards are installed, LCD Projectors are mounted and internet connectivity is provided round the clock. The Department of English has a language Laboratory where languages are taught by use of software. The college has subscribed to N-LIST (E-Journals E- Books online database), which is a rich source of latest information and advancements to both teachers and students. During COVID Pandemic period of Academic Year 2022-23, all the teachers of the college have extensively used online teaching mode. Learning Management Systems (LMS) like Google Classroom, Google Meet, Zoom were used by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As far as the Internal Assessment mechanism is concerned, the college gives unit tests, assignments and seminar presentations to the students. Academic Calendar is prepared at the beginning of each academic year and is made available to the students. By this, students know tentative dates of class tests and unit tests well in advance and can plan for these accordingly. For giving students enough time for presentation, appropriate gaps are maintained between successive exams. Question papers for internal exams are prepared according to the university pattern. Answer sheets are evaluated shown to the students. In-class discussion of expected answers is undertaken after the test for improvement of students performance. Model answer paper is displayed and discussed with students. Grievances, if any, are resolved by the concerned teachers and HoD. For assessment of students seminar and projects concerned teachers prepare a schedule of presentation of students in suitable time slots in consultation with the HoDs and the same is communicated well in advance to students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Except for some occasional sudden tests, all internal evaluation is done through unit tests by following a pre-declared schedule so that students get enough time for preparation. In case some students are unable to attend the internal test due to unavoidable reasons and convey it to the teacher, separate evaluation is arranged for such students. Appropriate time gaps are maintained between successive internal tests by the respective teachers. Results of internal tests are declared within time and students are shown their assessed answers sheets for getting an idea of their performance and maintaining the transparency of the marks assigned. There is a three tier mechanism for grievances redressal regarding internal evaluation. Grievances are resolved by the concerned teacher. If any discrepancy is found in the total of marks or marks given for answer of any question, that is resolved, otherwise, the students are given explanation about their concern. If students are still not satisfied, they have the option of approaching Head of the respective Department who, in consultation with the concerned teacher, tries to resolve the matter. Despite this, if there are some issues that students feel are unaddressed, there is the Internal Complaints Committee to take care of such matters.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated to Sant Gadge Baba Amaravati University Amaravati and offers UG and PG programmes in faculties of Humanities, Languages and Commerce. The curricula of these programmes and all compulsory and optional courses under these

programmes are designed by affiliating university. The outcomes of each programme and outcomes of every course under each programme are stated clearly by the university while framing the curricula. The college displays these programme outcomes and course outcomes on its website as ready reference for its stakeholders, in particular for students and teachers. Each Department maintains programme outcomes of each UG and / or PG programme it offers along with the outcomes of all courses under such programmes in separate files. Whenever there is a change in curriculum by the affiliating university, the specific course outcomes change and according the respective teachers are communicate about the changes in outcomes At the very beginning of the teaching of any course, teachers make the students aware of intended outcomes. During the course of study, whenever a particular outcome is achieved, students are reminded about its attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As the college is affiliated to Sant Gadge Baba Amaravati University Amaravati, the UG and PG programmes that it follows the curricula designed by the affiliating University. The University has designed these curricula stating programme outcomes (POs) and respective course outcomes (COs), which are made available to stakeholders of the college through the website and maintained systematically in each department. Teachers make the students realize attainment of respective outcomes after those parts in the curricula are completely covered. True attainments come in when students grasp the concepts and implement them properly. To evaluate this, teachers keep interacting with students regularly, by which they can judge students individual progress. Performance of students in internal and university examinations is constantly monitored and analysed. Feedback of stakeholders serves as crucial input in determining the extent of attainment of PSOs and COs. In addition to this after the students pass out by completing a programme, their progression to higher studies and their placements are the two main parameters which help in evaluating the attainments of programme outcomes and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

72

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college offers a conducive environment for promotion of research and Innovation. Students are encouraged to actively

involve in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers, etc. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. The institute supports the faculty to mentor and channelize the young students. The institute supports and facilitates students to convert their ideas into. Students are encouraged to gain hands on experience and better Industrial Exposure. College has 4 departments as recognized Research centres by the affiliating University. Currently, 7 research scholars are pursuing their Ph D programmes at the Research Centre of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

So as to create awareness about the good thing in the society, this institute organizes many extension activities in terms of NSS Unit of the college. NSS organizes a residential seven day camp in

nearby adopted village and several activities addressing social issues which include cleanliness, tree plantation, water conservation through shramdas, Social interaction, Group discussion Eradication of Superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Intergity, Aids awareness, Health check up camp, Veterinary guidance, etc. The NSS unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self-service and organizes various extension activities such as tree plantation, Road safety awareness, save fuel save country, Swachhta Abhiyan, National Equality Awareness, etc. During the COVID 19 Pandemic the NSS unit in collaboration with IQAC of the college organized a covid 19 vaccination camp on the college campus. The NSS organizes Environmental Awareness, Personal Health and Hygiene, Road Safety, Tree Plantation, Plastic eradication, etc. Programme on female foeticide, Voters awareness and other society conducive programmes have been organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has only two streams of knowledge i.e. BA and B.Com. Apart from this, the PG programme in Home Economics is also run. Research Programmes in Humanities stream is also on going at the institute. There are 4 smart classrooms with LCD and other facilities with fine furniture and all facilities in it. The Department of English has a well equipped language Laboratory connected with LAN . Smart classrooms are used for various activities such as seminar presentations, association activities and case presentations throughout the year. Besides, the Institution has air conditioned Meeting Hall and Principal's office. The auditorium hall is well equipped with sitting arrangement and LCD projector. Institution has 4 well equipped

music laboratories and a Laboratory for Home Economics. 01 Common room for Girls, 72 Computers, Outdoor play ground, Indoor sports room, wash rooms, staff cabins and well equipped administrative block with parking facility. In order to receive power the college installed a Solar Energy plant on the college roof. This is one of the positive step forward to save Environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has outdoor as well as indoor sports facilities which include a play ground and an indoor hall for games like- Chess, Table- Tennis, Carrom, etc. Besides this, the college has a well furnished and well equipped Aerobics Hall. we have a well constructed Auditorium Hall with Projector and Sound System. Here, in the auditorium hall various cultural, Sports, yoga and other extra-curricular activities are run. The Social Annual Gathering and other programmes are held at this auditorium hall. The Aerobics Hall of the college is used by the women of the society, too. The Yoga as well as fitness related activities are organized in this hall.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college is partially automated with the software - LIBSOFT; OPAC is installed to access information about availability of books in stock, call and accession numbers, current availability on shelf, etc. The library has 01 computer earmarked for OPAC and one for the Librarian. The OPAC system has been maintained to easy access of books, Journals, e journals and reference books. The labirary's current stock holding includes around 8000 thousand books, 15 journals, N-list Subscription, etc. The library is connected to th Local Area Network (LAN). The book bank facitity has been provided to the economically poor students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

36114

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19.23

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has an independent computer lab in which 48 computers are available with the power back up facility. There is a language laboratory with computers connected by LAN offering communicative skills to students. The Wi-Fi facility is available on the college campus, which is beneficial for the students as well as teachers for the teaching learning process. The institution has one server for the office as well as other departments of the college. Being an Arts and Commerce college the number of computer is moderate. The wi-fi speed is 50 mbps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

452578

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well established system and procedure for maintenance and utilization of available supporting facilities under the supervision of the purchase Committee. The Committee ensures optimal allocation and utilization of the available financial resources for maintenance and up keep of different facilities. The committee collects requirements of each and every department through principal and attempts to fulfill the same at the earliest. The committee ensures the maintenance of the infrastructure such as furniture and fixtures. There are funds earmarked for maintenance, upkeep and minor repairs. The old books and journals are preserved by the process of dehumidification and ensured that they are bound under the supervision of librarian. The campus facilities for sports are maintained by the Director of Physical Education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year	
424	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
00	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

305

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

305

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college offers the students to showcase their representation and engagement in various administrative, co-curricular and extra curricular activities : Students Representation in students

council with different designations.

- Presidents of various Study Forums
- Students Representation in Women Empowerment Cell of the college,
- Sexual Harassment of Women at work place
- Cultural and Sports Committees : Students have strong representations in all cultural and sports committees, who help in organization and management of events.
- NSS Advisory Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a very active alumna Association at our college. The support and help of the alumna has been sought in different ways. Sometimes the alumna offer their expertise in terms of teaching to the currently enrolled students and at times they help the

students of the college in engaging lectures. The college had organized an Alumna Meet on 3May 2023in which many of the alumna were actively participated in it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Policies related to the governanceof the institution arein line with the vision and mission statement of the institution. It strives to impart a holistic education that will enable the girl students to face the challenges and grow into the compentent world and to empower them.

A. A Vision Statement :- To impart quality education among the girl students from the fields of Arts and Commerce to train and enhance the expertise so that they mainfest their potentials and intrinsic abilities which will help the girls students to grow into compentent, committed world and make them complete human being with socilistic attitude and desire for achieving National Development and prosperity.

Mission Statement :- To provide strength to arms and minds of girl students from the town and peripheral villages.

B. Nature of Goverance ; Institution follows a democratic and participatory mode of goverance with all stakeholders participating actively in its adminstration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralization activity of college management is observed through working of many formulated committees. Participative management is also evident in the shuffling of committee members which ensures that faculty members play an active role in different committees during their tenure. The entire process is co-ordinated by the Principal and IQAC of the institution. Each and every decision of the college is taken in consultation with the Management, Principal, IQAC Coordinator and the members of the respective committee. All requirements committee. All requirements like stationary, Instruments and demands of Library, Departments, Sports and College office are purchased through committee. All lists are prepared by considering requirements of regular students, Research Students, Faculty and Staff Members (teaching, laboratory office staff). These lists are forwarded towards Principal through each departmental head. After analysis, Principal puts these in front of the Head Clerk for budgets allocations . For budget allocation Secretary, Joint Secretary, Treasurer and College Principal, CDC members play major role. The Head Clerk of the office invites tenders in consltutaion with the principal from various suppliers. Their quotations are evaluated, comparative statements are prepared, suppliers are called for personal discussions and after comparing all aspects from various suppliers, orders are placed after verification as per the requirements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college has prepared a strategic plan to fulfill

infrastructural needs, extra-curricular activities, Sports and Cultural activities etc. Prespective plan of the college includes:-

- Improvement of the Scope and Profile of the Teaching-Learning through greater use of ICT.
- Adding new courses
- Laboratory up-gradation
- Up-gradation of smart classroom
- Professional visits
- Industrial visits
- Social programs through NSS

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body : The Governing Body consists of Management Committee and College Development Committee. The Management Committee comprises of President, Vice-President, Secretary, Joint-Secretary, Treasurer and Members. The College Development Committee (CDC) consists of management nominees Principal, IQAC Coordinator, 3 Teacher Representatives and 1 Non- Teaching Staff Representative

Administrative Set Up ; The secretary and the Principal form nucleus of the administration. The Principal has her team of the IQAC Coordinator, Departmental Heads, Staff Secretary, the Accountant and the committee Chairman to assist him in his work. Appointment and Service rules, procedures : The recruitment rules for the teaching staff are as per the UGC and Government of Maharashtra Norms. The eligibility criteria for teaching staff are prescribed by the UGC, that for non-teaching staff is as per government of Maharashtra norms. Service rules and procedures are guided by the State Government of Maharashtra policies, Sant Gadge Baba Amaravati University, Amaravati statutes and the constitution of the college as amended from time to time in this regard. The Career Advancement Schemes (CAS) promotional policies for teachers

are according to UGC, State government and affiliating university rules and regulations, and for nonteaching staff are according to government of Maharashtra norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college takes an active role to ensure the well-being of the staff and faculty by setting up effective welfare measures.

- Facility of medical reimbursement to the staff
- Participation of the faculty in competence building programs like orientation, refresher, short-term courses and other faculty development programs by granting duty leaves
- Female teaching staff can avail Maternity Leave of 180 days and Male teaching and non-teaching staff can avail paternity leave for 15 days
- Child care leave to look after their child till 18 years of age to meet their needs like exams, sickness is granted to

female faculty and staff

- Sabbatical / Study Leave once in the span of their career to pursue higher studies / research interests is granted to this faculty
- Medical expenses, purchase of plot, marriage of the siblings can also be met with through the PF withdrawal / loan
- Group Insurance Policy is made available
- Credit Cooperative Society to help staff by providing instant need of short term loan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an offline and effective Programance Based Appraisal System (PBAS) for teaching staff to br filled at the end of every academic year. The apprasial system is implemented as per the guidelines from UGC and State Government rules. The apprasial

forms of the faculty are submitted to the Principal through the respective Heads of the Departments, duly verified by IQAC. The IQAC of the college encouraged its faculty to fill up the PBAS forms provided by the parent university. The annual confidential reports of staff duly signed by the respective Heads and Principal are maintained in the office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The principal of the institution and the governing body monitor effective and efficient use of available financial resources. Records of all the purchased items are also maintained. The record of purchase of things is maintained by the office. An internal audit of the college is done by Mr. Jayesh Nagda, Head Clerk. The accounts of the institution is checked annually.

Internal Audit is at two levels, both the institution and the management which are cross checked. The audit objections are put in College Development Committee (CDC), discussed and settled. Institute conducts external financial audit every year after the month of March and before June by a professional chartered accountant Mr. S. B. Bafna and Co. Khamgaon. External audit is also done by government in three tier system. First, the senior administrative officer from the office of Joint Director of Higher Education assess the books of accounts, then at the second stage, Senior Auditor of the same Department audits for both salary and non-salary audit. In the third stage, the Auditor General, Nagpur, audits the entire books of accounts and does para settlements ; which is then settled by institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college ensures that the funds / resources are collected on timely basis and are utilised in the best possible way by ensuring judicious investments and restricting to budgeted expenditure. The main sources of receipts are fees collected from students, grants from the State Governments and the UGC, interest on fixed deposits, infrastructural utilization for organizing various State and National Examinations, fines and other miscellaneous income from sale of old scraps etc. The resources are carefully allocated to meet overall administrative requirements including salary expenditure of contractual staff, infrastructural up-gradation and maintenance ; enhancement of teaching learning environment, faculty development etc.

The funds received from the government and other bodies are firstly planned by the management, CDC members and the Principal. The sanctioned fund is utilized through the Principal. Requisition is submitted to the Head Clerk through Principal. Tenders are invited from various suppliers. Their quotations are evaluated, comparative statement is prepared, suppliers are called for personal discussion and after comparing all aspects from various suppliers, orders are placed. Further, the accounts of the institution are subject to audit, both internal and external.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has consistently striven to institutionalize quality assurance strategies and processes at every level of the college's functioning. From devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the Library, transforming it into a multivalent knowledge portal and signing MoUs with other institutes to redefining the boundaries of a vitalizing, meaningful and holistic education. The IQAC has been a proactive player in the overall bench marking process. The IQAC has regularly convened meetings; it has submitted the AQARs to NAAC in a timely manner; it has collected feedback in appropriate forms from different stake holder categories, analysed the same and used it for qualitative improvement. The best practices institutionalized as a result of IQAC Initiatives.

- Savitribai Phule Child adoption Scheme
- Participation of Various Inter collegeiate, University, Inter University, State level and National level games.
- Book Bank facility
- Extension Activities through NSS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For the improvement in teaching learning activities the college tries for the up-gradation of laboratories and classroom. LCD facilities are provided to classrooms. For the skill enhancement

among students many add-on and value added courses have been offered. The Internal examination committee and the mentor mentee scheme implemented on college campus is every effective for the identification of slow learners and advanced learners. For slow learners the remedial coaching is arranged and for advanced learners special guidance is provided to participate in the co-curricular activities. Placement and career guidance committees help the students regarding job-oriented activities. To acquire advance knowledge students are also helped to join for online courses offered by NPTEL and open universities like YCMOU and IGNOU. Example 1. Add-on value and Value added programs ; There are 06 Add-on , 02 Value addeed and 06 COC courses offered. Example 2. Seminars and Webinars organized by IQAC on Quality parameters ; IQAC of the college has orgaized 3 workshops, seminars and webinrs for the implementation of teaching learning and developing research aptitude among faculty and students on the campus during 2023-24.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ours, being a women's college there is no as such discrimination among the students on the gender basis. However, the college has formulated the committee, Committee against Sexual Harassment at Workplace in line with the guidelines of State Govt. Lectures, Seminars and Expert Talks are organised to create awareness about sexual harassment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college takes efforts to keep its campus neat and clean. The Solid Waste Segregation is done by hand sorting. Dry waste which includes paper, cardboard, plastic, scap material is separated from others. Organic wastes like the left-over food, peels fruits, etc. are also collected in bins separately. For E- waste Management, the college segregates electronic devices, batteries andwires and dispose them at regular intervals. The electronic devices have varying proportions of glass and metals. Hence, the disposal helps in consequent recycling of separarted streams of aluminium, copper and circuit boards. Howerver, no hazardous chemical waste is generated in the college campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>D. Any 1 of the above</p>										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Geo tagged photos / videos of the facilities</td><td>No File Uploaded</td></tr> <tr> <td>Various policy documents / decisions circulated for implementation</td><td>No File Uploaded</td></tr> <tr> <td>Any other relevant documents</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	No File Uploaded	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	View File			
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Geo tagged photos / videos of the facilities	No File Uploaded										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	View File										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>B. Any 3 of the above</p>										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td>View File</td></tr> <tr> <td>Certification by the auditing agency</td><td>View File</td></tr> <tr> <td>Certificates of the awards received</td><td>No File Uploaded</td></tr> <tr> <td>Any other relevant information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	No File Uploaded	Any other relevant information	View File	
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Certification by the auditing agency	View File										
Certificates of the awards received	No File Uploaded										
Any other relevant information	View File										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</p>	<p>C. Any 2 of the above</p>										

**facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college organizes different programmes to create awareness and acquaint the students with the great personalities of the country who have devoted and dedicated their lives for the development, upliftment and betterment of the country. Every department organizes some or the other programmes through which the integrity of the nation and cultural grandeur is reflected.

- The NSS Department of the college organized programme on Plastic Eradication on 21 October 2022 in the college Campus
- Constitution Day was celebrated on 26 November 2023.
- Sant Gadge Baba Punyatithi was organized on 20 December 2023
- Savitribai Phule Birth Anniversary was organized on 3 January 2023
- Swami Vivekanand and Rajmata Jijau Birth Anniversaries were celebrated on 12 January 2024
- Mahatma Phule and Dr B R Ambedkar Jayantis were celebrated
- The department of Hindi organized Painting Competition on the theme Indian Culture

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes efforts to sensitize the students and employees of the Institution of their constitutional obligations. The Principals talk to the first year students brings awareness of the core values and ethos of the Institution. The college organized a 7 days Induction Program to the first year students with the need of maintaining harmony, in developing scientific temper, humanism and spirit of enquiry. Independence Day and Republic Day, Constitution Day, NSS Foundation Day, University Foundation Day, etc, are celebrated emphasizing the Preamble, Fundamental Rights and Duties enshrined in the constitution of the country. The students are taught to obey the supreme law of the land and respect the National Flag and the National Anthem.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates each and every day of National commemoration to create awareness and to remember the works of our National heroes. Republic Day, Independence Day, Program to Relive our past and paying tribute to the Patriots and Martyrs Marathi Bhasha Divas-Celebration of International Mother Tongue Day on 21 February and 27 February. Inter college competitions are organized prior to these days and commemorative talks are organized. Hindi Divas (to commemorate the adoption of Hindi in Devanagri script on 14 september) - Various competitions along with a special lecture are organized. Women's Day celebration 8 March each year is celebrated by organizing various programmes on women empowerment by women' forum and NSS. The librarian's Day : Book exhibition and guest lectures are organized on the occasion of Birth Anniversary of S.R.Ranganathan. Teacher's Day - students organize programmes for the teachers on 5 September to celebrate thr Birth Anniversary of Dr. Sarvepalli Radhakrishna.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The following Best Practices are implemented at the college ;

Best Practice - 1

1) Title of Practice - Savitribai Phule Dattak Palak Yojana
(Savitribai Phule Child Adoption Scheme).

Objectives of the Practice - To provide college uniforms to the needy students.

The Context - The college uniforms are provided to the enrolled students of the college, only.

Evidence of Success - Students are happy with the college uniform distribution

2) Title of the Practice - Mentor - Mentee Scheme objectives of the Practice - Refining teacher - student communication The Context - Mentors build bridges among the Mentees The Practice - A Mentoring Committees Evidence of Success - A healthy Learning Environment problems encountered and Resources - The student strength and their demands are more.

3) Title of Practice - Book Bank facility The Objective of this facility is to provide books free of charge to the economically weaker students. Our college library runs this practice.

4) Practice - Competitive Exams and Career Guidance Cell The best practice Competitive Exams and Career Guidance Cell has been established in the Academic Year 2011-22 .Many of the students are running after the competitive exams in comparison with the traditional PG Courses as it is a ready for job education.

Objectives of the Scheme - For making awareness about competitive Exams in the students and making them prepare for the competitive Exams. The Context - The on roll as well as exstudents of the college can't get benefit of the scheme.

5 - Title of Practice- Open Singing Competition

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being a women's college, special emphasis is on the overall development of the college students. The college strongly believes in the students development in terms of Sports and Music. Many number of the students take part in the various University, Inter university, State Level and National Level Sports events. As a result of this some students are got selected in the police recruitments. Apart from this our college has a very rich Music deparatment through which the students do their career. Students are working as Music teachers in various schools near the town and other reputed schools.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To commence with the PG Programme in Economics
2. To organize a National Interdisciplinary Conference .
3. To organize Campus Interview at the college
4. To conduct Enironment audit, Energy, Green Audit of the College.
5. To implement the NEP 2020